

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD: JULY 1, 2003 - JUNE 30, 2004**

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
2004 JUL -7 AM 8:18
THOMAS J PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Public Works
Division/Unit: Personnel/Administrative Services

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	4371	Hours	22334	X	\$17.19	=	\$383,921.46
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Types of work performed by GENERAL VOLUNTEERS in this category:

Volunteers provide tours of the airports to the public, make rainfall observations, read rain gauges, and pick up litter from the side of roads and in drainage channels through the Adopt-A-Road Program.

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	8601	Hours	64884	X	\$17.19	=	\$1,115,355.96
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

Volunteers pick up litter from the side of roads and drainage channels. Workfare volunteers work in administrative offices at Gillespie Field.

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels [VCL]. If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	<u>X</u>	<u>VCL</u>	<u>=</u>	<u>Dollar Benefit</u>
Fire Chiefs	9200		\$25.44		\$234,048.00
Assistant Fire Chiefs	6200		\$20.00		\$124,000.00

No. Vol.	1120	Total Hours	61400	Total Value	\$358,048.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

(Total hours also include Erosion Control duties performed by volunteers after the wildfires.)

Volunteers manage rural fire districts through Community Service Areas. In addition, they perform administrative functions, fire inspections, frontline fire duties and manage fleet.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
<u>4371</u>	<u>22334</u>	<u>\$383,921</u>
<u>8601</u>	<u>64884</u>	<u>\$1,115,356</u>
<u>1120</u>	<u>61400</u>	<u>\$358,048</u>

TOTALS:	14092	Total Hours	148618	Total Value	\$1,857,325.42
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

Item Donated: _____ Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a.

Cost of direct supervision of Volunteers (total hours of direct supervision multiplied by the hourly rate of staff person[s] directly supervising program volunteers.)

Hours 8000 X \$25.00

\$200,000.00

(Average Supervisor's Wage)

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator[s]). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

(Coordinator's Wage)

Hours 100 X \$25.03

\$2,503.00

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c. Other program costs (training materials/supplies, recognition costs, etc.):

Item : _____ Cost: _____

Item : _____ Cost: _____

Item : _____ Cost: _____

TOTAL OF OTHER PROGRAM COSTS =

\$0.00

d. TOTAL OF PROGRAM COST (4a+4b+4c) =

\$202,503.00

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a Total Dollar Benefits of Volunteers, Item 2d **\$1,857,325.42**

b. Total of Donations to Volunteer Program, Item 3 **\$0.00**

c. Subtract Total of program Costs, Item 4d **\$202,503.00**

TOTAL PROGRAM BENEFIT:

\$1,654,822.42

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6. **RECRUITING:**

Please describe your recruiting programs:

We recruit through Volunteers of America and on the County's website.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

The Department of Public Works recognized Anna Buzaitis at the County's annual volunteer event held April 21, 2004.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2004-05:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

DPW volunteer program goals include: recognizing two volunteers this fiscal year for outstanding contributions.

9. **GENERAL INFORMATION:**

Name of person completing report:

Tina Walker

Phone:

(858) 495-5734

Mail Stop: 0304

E-Mail:

tina.walker@sdcounty.ca.gov

Volunteer Coordinator:

Tina Walker

Phone:

(858) 495-5734

Mail Stop: 0304

E-Mail:

tina.walker@sdcounty.ca.gov

10. **DEPARTMENT CERTIFICATION:**



DEPARTMENT HEAD SIGNATURE

6/21/04
DATE

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